

CITY OF LONDON

An Equal Opportunity Employer

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POSITION DESCRIPTION

Employee Name:		Position Title:	Street Maintenance Worker I
Class Number:		Class Title:	Street Maintenance Worker I
Dept./Div.:	Street	Employment Status:	Full-time
Reports to:	Street Maintenance Foreman Street Superintendent	FLSA Status:	Non-exempt
Normal Hours:	Varies	EEO Status:	08 – Service / Maintenance
Civil Service Status:	BU (AFSCME)		

QUALIFICATIONS: An example of acceptable qualifications:

Completion of secondary education or equivalent (high school diploma or GED); additional education, training, and/or work experience which evidences a thorough knowledge of street construction, maintenance, and repair; or any combination of education, training, and/or experience which provides the desired knowledge, skills, and abilities to perform the essential functions of this position; ability to successfully pass required checks and tests (drug screening).

LICENSURE OR CERTIFICATION REQUIREMENTS:

Must possess a valid State of Ohio driver's license; must maintain insurability under the City's vehicle insurance policy; must possess and maintain a valid Class B CDL from the State of Ohio, Class A preferred.

EQUIPMENT OPERATED: The following are examples only and are not intended to be all inclusive.

Computer equipment, two-way radio, motor vehicle, hand and/or power tools, backhoe, tandem truck, snow plow, bucket truck, dump truck, tractor mower, salt spreader, roller, chain saw, skid loader, front end loader, shoring equipment, asphalt paver, grader, generators, street sweeper, air compressor, maintenance equipment and tools, light and heavy motorized equipment.

INHERENTLY HAZARDOUS OR PHYSICALLY DEMANDING WORKING CONDITIONS:

Employee ascends and/or descends ladders, stairs, or scaffolds; is exposed to environmental conditions which may result in injury from fumes, odors, dusts, mists, gases, and/or poorly ventilated work areas; is exposed to possible injury from extremely noisy conditions above 85db (e.g., running engines, packer, environmental noises, traffic horns, etc.); chemical compounds found in an office environment (e.g., toner, correction fluid, etc.); sharp objects, needles, and medical instruments; blood, bodily tissues, and fluids; potentially dangerous/fatal infectious diseases; is exposed to possible injury from radiation; is exposed to possible injury from hazardous gases, chemicals, flammables, or air contaminants; is exposed to possible injury from hazardous waste; is exposed to possible injury due to unclean or unsanitary conditions; is exposed to possible injury as a result of working with moving mechanical parts of equipment or machines (e.g., power take off (PTO), truck engine, packer, tires, etc.); is exposed to possible injury from explosions; works in or around crowds; has contact with potentially violent or emotionally distraught persons; has exposure to potentially vicious animals; has exposure to life threatening situations; has exposure to hot, cold, wet, humid, or windy weather conditions; has exposure to hazardous driving conditions (e.g., collector is on the back of a truck around other public drivers; etc.); has exposure to shaking objects or surfaces; has exposure to second-hand smoke.

Note: In accordance with the U.S. Department of Labor physical demands strength ratings, this is considered heavy work.

In cases of emergency, unpredictable situations, and/or department needs, may be required to lift, push, pull, and/or carry objects heavier than D.O.L. strength ratings recommend.

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JOB DESCRIPTION AND WORKER CHARACTERISTICS:

JOB DUTIES in order of importance

ESSENTIAL FUNCTIONS OF THE POSITION: For purposes of 42 USC 12101:

(1) Operates a street paint machine or spray gun in painting line markings on pavement including street lines and crosswalks; installs guard rails, traffic markers, delineators, and reflectors; prepares, installs, and replaces, City sign posts and signs; fabricates new signs; cleans and maintains existing signs; trims trees in compliance with line of sight clearance for street signs; performs maintenance and repairs on traffic control devices.

(2) Repairs highway and street surfaces by cutting or removing loose materials, hand sweeping, and spraying tack coats; identifies and repairs pot holes; dumps, spreads, shovels, rakes, tamps, and rolls asphalt for street patching and resurfacing, crack sealing, thermoplastic overlays, and slurry seals; repairs or replaces cracked, raised, sunken or otherwise damaged sidewalks, curbs, gutters and guard rails.

(3) Performs concrete work including removal of old surface material as well as pouring, forming and finishing of concrete; conducts traffic control when working in high traffic areas of the City; installs street barricades and cones prior to the performance of maintenance or repair activities; directs and controls traffic around work sites.

(4) Maintains City right-of-ways; sweeps and/or shovels or picks-up rubbish and debris from City streets, gutters, and sidewalks; cleans catch basins; ensures maintenance of drainage systems; performs leaf collections on City streets and mows grass, trim trees and weed eats sidewalks and right-of-ways; performs snow removal and ice control through salting.

(5) Washes, cleans, paints and performs preventive maintenance and repair on Street vehicles and equipment; supervises community service workers.

(6) Maintains required licensure and certifications, if any.

(7) Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions.

(8) Demonstrates regular and predictable attendance; may be required to report to work outside normal working hours.

Developed by:

Date Adopted:

Clemans, Nelson & Associates, Inc.

Date Revised:

Dublin, Ohio 43017

{1/30/2018 PDLONCI 00207469.DOCX }

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OTHER DUTIES AND RESPONSIBILITIES:

(9) Performs other duties as assigned or directed.

MINIMUM ACCEPTABLE CHARACTERISTICS: (* indicates developed after employment)

Knowledge of: two-way radio operations; City goals and objectives;* City policies and procedures;* electrical principles; utility construction; highways; general construction; maintenance and repair; repair procedures; mechanical maintenance; heavy and medium duty equipment maintenance and repair; snow and ice removal; workplace safety; English Grammar and spelling; construction methods in carpentry; plumbing; storm sewers; street maintenance; zoning development standards; building codes; subdivision regulations and building regulations; traffic control devices.

Skill in: decision-making and communication; motor vehicle operation; use of bench and/or hand tools; use of maintenance equipment and tools; use of light and heavy motorized equipment.

Ability to: interpret a variety of instructions in written, oral, picture, or schedule form; deal with many variables and determine specific action; recognize unusual or threatening conditions and take appropriate action; exercise independent judgment and discretion; understand, interpret, and apply laws, rules, or regulations to specific situations; communicate effectively; communicate directly with the public and government officials; develop and maintain effective working relationships; resolve complaints; quickly and thoroughly solve complex problems; travel to and gain access to worksite; perform heavy manual labor for extended periods of time in often adverse conditions; handle hazardous materials; deal with high traffic areas; lift 100 lbs. unassisted.

POSITIONS DIRECTLY SUPERVISED:

None.

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. My (employee) signature below signifies that I have reviewed and understand and agree with the contents of this position description.

(Signature of Appointing Authority)

(Date)

(Signature of Employee)

(Date)

Date Adopted:
Date Revised:

Developed by:
Clemans, Nelson & Associates, Inc.
Dublin, Ohio 43017

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